

# TOOL BOX

## INITIATIVE DRAFTING TEMPLATE

*What specifically will I do individually or can we do together to take action on our strategies? Your initiatives will be specific projects, programs, and activities that you can initiate – working individually or as part of a team in order to advance the goals of your strategic plan.*

<b>Author</b> <i>(Name of planning group/individual proposing this initiative)</i>	<b>Sponsor</b> <i>(Name of planning group/individual suggested to be responsible for this initiative if accepted into the strategic plan)</i>
<b>Identify which goal in the strategic plan this initiative advances.</b>	<b>Identify which strategy under the goal this initiative operationalizes.</b>
<b>Initiative Description</b> <i>(This will be an action statement that begins with a verb)</i>	
<b>Expected Outcomes</b> <i>(Top one to three expected outcomes for this initiative)</i> 1.  2.  3.	

